



JOB DESCRIPTION for:

ARNEC Full-Time Theory Instructor & Clinical Coordinator

Responsible to:

1. ARNEC Program Director
2. Chief Academic Officers (CAOs) on the ARNEC Governing Board
3. Chief Operating Officer (CEO) of each ARNEC member college

Requirements:

1. Hold a valid, unencumbered Arkansas Registered Nursing license.
2. Master's Degree in Nursing **or** Bachelor's Degree in Nursing and current enrollment in an accredited Master's of Nursing program
3. Must be knowledgeable of the rules, regulations, principles, and policies in all fields of nursing.
4. Must have at least one (1) year of clinical nurse experience; preferred nursing education experience.
5. Maintain educational and clinical competencies in areas of instructional responsibilities.

Duties:

1. Prepare lectures, PowerPoint presentations, and utilize other teaching tools for theory content assigned by the Program Director.
2. Attend Program-related meetings as scheduled.
3. Meet for class regularly and punctually; follow instructor guidelines as outlined in the ARNEC Faculty Procedures (handbook).
4. Maintain working knowledge in the teaching and nursing field by attendance in workshops, continuing education opportunities, and professional development.
5. Evaluate/Assess student progress through testing, testing analysis, and test review.
6. Adhere to ARNEC policies and procedures, in addition to the individual ARNEC member institutional policies where the faculty member is employed (if applicable).
7. Assist Program Chairs and Director with supervision and evaluation of the clinical components of the ARNEC program.
8. Travel to ARNEC member colleges to lecture

9. Travel to ARNEC clinical sites for to evaluate and supervise
10. Assist Director with responsibilities for possible future NLNAC accreditation, including attending preparatory NLNAC conferences/meetings.
11. Assist in the evaluation process of student theory and clinical performance.
12. Other duties as assigned.

The job will entail some evening and weekend work.



Arkansas Rural Nursing Education Consortium

- Arkansas State University - Newport
- Black River Technical College: Pocahontas
- Cossatot Community College-UA: De Queen
- Ozarka Technical College: Melbourne
- Rich Mountain Community College: Mena
- South Arkansas Community College: El Dorado
- UA Community College-Hope
- UA Community College-Morrilton