

2010-2011 Verification Worksheet

Federal Student Aid Programs

Your application was selected by the U.S. Dept. of Education for review in a process called "verification." In this process, we are required by federal law (34 CFR, Part 668) to compare the information from your application with the information provided on this form and with signed copies of your 2009 federal tax forms (and your spouse's if you are married, or parents' if you are considered dependent for federal aid purposes). If there are differences between your application and the documents you've submitted, corrections may need to be made. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

What you should do:

1. Collect your (and your spouse's or parents') financial documents (signed Federal income tax forms, W-2, etc.).
2. **Complete the sections checked and sign the worksheet** - you (and your parent if you are required to provide their income information).
3. Contact us at the address on the back of this form if you have questions about completing this worksheet.
4. Bring or mail the completed worksheet, tax forms, and any other documents to our office.
5. We will compare the information on these documents and make corrections if necessary.

A. Student Information

<i>Last Name</i>	<i>First Name</i>	<i>M.I.</i>	<i>Social Security Number</i>	
<i>Address (include apt. #)</i>		<i>City</i>	<i>State</i>	<i>Zip Code</i>
<i>Date of Birth</i>	<i>E-mail Address</i>		<i>Phone Number (include area code)</i>	

B. Family Information

Independent Students: List the people in your household, include: (a) yourself, and your spouse if you have one; (b) your children, if you will provide more than half of their support from July 1, 2010 through June 30, 2011 and (c) any other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Dependent Students: List the people in your parents' household, include: (a) yourself and your parent(s) (including stepparent) even if you don't live with your parents; (b) your parents' other children, even if they don't live with your parent(s), if (1) your parents provide more than half of their support from July 1, 2010 through June 30, 2011, or (2) the children would be required to provide parental information when applying for Federal student aid; and (c) other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Write the names of all household members. Also, write in the name of the college for any family member, excluding your parent, who will be attending college, at least half-time between July 1, 2010 and June 30, 2011, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
<i>Example: Martha Jones</i>	<i>24</i>	<i>Wife</i>	<i>RMCC</i>
		Self	RMCC

C. Tax Forms and Income Information

1. Check only one box below. Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return. Dependant students must also include a copy of Parent's tax return. If you did not keep a copy, you can call the IRS at 1-800-829-1040. Press 3 "For all other questions", indicate the appropriate language and wait until the end when you can talk to a person and request a transcript of your year 2009 account (form 8050C).

- Check here if you are attaching a signed copy of your tax return. If you are married and filed a separate return from your spouse please attach a signed copy.
- Check here if you are attaching a signed copy of your parent(s) tax return.
- Check here if you will not file and are not required to file a 2009 U.S. Income Tax Return.

If you did not file or were not required to file, please complete Step 2.

If you are attaching a signed copy of your tax return, please continue to Step 3.

2. List below your employer(s) and any income received in 2009 (use W-2 forms or other earning statements).

Name of Employer	Student Amount	Spouse or Parent(s) Amount

3. Both tax filers and non-tax filers must list any untaxed income received in 2009. **Be sure to enter zeros if no funds were received.** (See Worksheets A and B of the Free Application for Federal Student Aid (FASFA)). Failure to complete this section will delay the processing of your financial aid.

Student (spouse)	Calendar Year 2009	Parent(s) (step-parent)
Untaxed Income		
\$	Social Security benefits received that were not taxed.	\$
\$	Payments to tax-deferred pensions and savings plans (paid directly or withheld from earnings) including, but not limited to, amounts reported on W-2 Form Box 12a - 12d, codes D, E, F, G, H, and S. Include untaxed portions of 401(k) and 403(b) plans.	\$
\$	Child support received for all children. Don't include foster care.	\$
\$	Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits).	\$
\$	Veterans' non-education benefits, such as Disability, Death Pension or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study Allowances.	\$
\$	Any other untaxed income or benefits, not reported elsewhere, such as workers' compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, Refugee Assistance, etc. Don't include student aid, WIA benefits, or benefits from flexible spending arrangements, e.g., cafeteria plans.	\$
\$	Cash or any money paid on your behalf, not reported elsewhere on this form.	\$XXXXXXXX
\$	Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported in question 90 (or question 66 for your parents).	\$
\$	Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	\$

D. Sign This Worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

_____ Date _____

Parent's Signature (Dependent Students Only)

_____ Date _____

Return to: Rich Mountain Community College, FINANCIAL AID OFFICE, 1100 College Drive Mena, AR 71953