

**RICH MOUNTAIN COMMUNITY COLLEGE
SATISFACTORY ACADEMIC PROGRESS POLICY**

Students who have applied for federal financial aid funds are required to make satisfactory progress in order to receive and continue to receive funds. Satisfactory academic progress must be demonstrated each semester regardless of whether or not a student previously received aid. The first semester a student fails to complete the minimum hours required or fails to maintain the minimum grade levels as stated below, he/she will be placed on probation for financial aid purposes only and may receive federal aid for one additional semester. If the student has not established grade levels or minimum credit hours in compliance with this policy after the additional semester, financial aid will be revoked. Any student who withdraws from all classes during the semester or receives a 1.00 GPA will be suspended and will not be able to apply for financial aid until they complete one semester with satisfactory academic progress. If a student does not meet the satisfactory progress standard established, he/she must attend one or more semesters without financial aid until the required standard is met. Students enrolled in developmental courses are allowed a maximum of 30 attempted credit hours to remain on federal aid. Developmental course work is not counted toward maximum attempted hours; however, developmental course work is calculated into the cumulative GPA for financial aid purposes.

Transfer students: Credits transferred into RMCC from previous institution(s) will be used in the determination of satisfactory academic progress for federal financial aid purposes.

Change of majors or additional degrees: Students who change majors or seek additional degrees must comply with satisfactory academic progress. Students will be allowed a change of major or seek additional degrees one time for federal financial aid. The student must contact the Financial Aid Office to determine if he/she will be eligible for federal aid.

Grades of W's, F's, NF's, I's, and grades of audit are included in cumulative attempted credit hours. Repeated courses will be counted toward maximum attempted credit hours.

Students are considered to be making satisfactory progress if they comply with each of the following:

- *Are admitted and enrolled in a degree or certificate-granting program, or enrolled in a course of study that is directly transferable toward completion of a baccalaureate or professional degree. Full-time enrollment is required for some aid programs. A student's official enrollment status will be determined on the 11th day of enrollment each semester.*
- *A student must maintain the following minimum cumulative grade-point averages to maintain satisfactory academic progress.*

Hours Attempted	Minimum GPA
1-15	1.50
16-29	1.75
30-over	2.00

- *A student must successfully complete (pass), as a minimum, the hours of credit indicated below.*

Enrollment Status	Semester Hours	Minimum Hours Completed	Yearly Hours Completed
Full-Time	12 or more	10	20
Three-Quarter Time	9-11	8	15
Half-Time	6-8	5	10

Maximum hours for financial aid: Students may receive financial aid up to a maximum of 150% of the total hours required while pursuing a two-year degree or certificate. Students attending part-time will be given the equivalent time allowed full time students. Transfer students will be computed for periods of enrollment at other institutions based on transferability of course credits.

Reinstate Funds: When a student is dropped from federal aid eligibility, he/she must bring in an up-to-date transcript and request reinstatement after the satisfactory academic progress standard is reached.

Appeal Process: Students who do not maintain satisfactory progress and who are denied aid may file an appeal, if extenuating circumstances exist. The appeal will be forwarded to the VP for Student Affairs and evaluated. Appeals to the Satisfactory Progress Policy must be submitted in writing within 30 days of the time that the student is notified of his/her non-compliance.

NF Grades: Students receiving the grades of "F" for RMCC purposes were in attendance, but did not pass the course. If the student receives all "NF" grades, then for Financial Aid purposes the Return to Title IV calculation will be completed for these students. Students with all "NF" grades will be placed on Financial Aid Suspension.

Academic Competitiveness Grant (ACG) Requirements

First and second year students – must maintain a 3.00 GPA and be enrolled full time. First year amount is \$750 and second year amount is \$1,300.

For more information about financial aid visit the RMCC website at www.rmcc.edu